

# San Francisco County Transportation Authority Allocation Request Form

<b>FY of Allocation Action:</b>	FY2022/23
<b>Project Name:</b>	Next Generation Sanchez Slow Street [NTIP Capital]
<b>Grant Recipient:</b>	San Francisco Municipal Transportation Agency

## EXPENDITURE PLAN INFORMATION

<b>PROP K Expenditure Plans</b>	Pedestrian Circulation/Safety
<b>Current PROP K Request:</b>	\$277,300
<b>Supervisory District</b>	District 08

## REQUEST

### Brief Project Description

Design and construction of 'next generation' Slow Street improvements along Sanchez Street from 23rd Street to 30th Street. Construction treatments to include the installation of traffic calming islands with potential landscaping and permanent signs, wayfinding & identification signs on poles to improve connections to the City's bike network, and up to 4 traffic calming concrete islands on Sanchez Street to create community space and add green elements in the roadway.

### Detailed Scope, Project Benefits and Community Outreach

Design and construction of 'next generation' Slow Street improvements along Sanchez Street from 23rd Street to 30th Street.

Sanchez Street is one of the city's most beloved Slow Streets, and was one of the first Slow Streets corridors to be converted to a post-pandemic Slow Street in 2021. Now that a full citywide Slow Streets program has been approved by the SFMTA Board, it is once again time for Sanchez Street to pilot innovative new treatments. This project is an opportunity to test out 'next generation' improvements on a Slow Street, to include concrete traffic diversion via traffic calming islands and permanent metal wayfinding signs.

The design phase will include a site suitability assessment, detailed design drawings, and one community meeting to refine the design. Following an approved design, construction will begin to install traffic calming islands with potential landscaping and permanent signs along the Sanchez Slow Street. The constructed elements will include:

- 50 new Slow Streets wayfinding & identification signs on poles to identify the Slow Street and improve connections to the city's bike network, including:
  - 10 'Sanchez Slow Street' identification signs, mounted on poles along Sanchez Street
  - 30 'Sanchez Slow Street' cross-street wayfinding signs, mounted on poles on streets that intersect with Sanchez Street
  - 10 15 MPH speed limit signs with bike/ped notification signs, mounted on poles on Sanchez Street

- Up to 4 traffic calming concrete islands on Sanchez Street to create community space and add green elements in the roadway.
  - Existing traffic delineators would be incorporated into the island design.
  - Opportunity for landscaping and/or planters will be identified through the design phase, pending investigation of utility conflicts
  - Scope does not include utility relocation

The Transportation Authority’s Neighborhood Program (NTIP) is intended to strengthen project pipelines and advance the delivery of community supported neighborhood-scale projects, especially in Communities of Concern and other neighborhoods with high unmet needs. Commissioner Mandelman has expressed support for using the \$277,300 in District 8 NTIP funds included in this request.

**Project Location**

Sanchez Street from 23rd Street to 30th Street

**Project Phase(s)**

Design Engineering (PS&E), Construction (CON)

**Justification for Multi-phase Request**

Multi-phase allocation recommended to allow the Transportation Authority to fully allocate District 8 NTIP funds prior to the sunset of the Prop K Expenditure Plan on March 31, 2023.

**5YPP/STRATEGIC PLAN INFORMATION**

<b>Type of Project in the Prop K 5YPP/Prop AA Strategic Plan?</b>	New Project
<b>Is requested amount greater than the amount programmed in the relevant 5YPP or Strategic Plan?</b>	Less than or Equal to Programmed Amount
<b>Prop K 5YPP Amount:</b>	\$290,000

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## ENVIRONMENTAL CLEARANCE

<b>Environmental Type:</b>	Categorically Exempt
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## PROJECT DELIVERY MILESTONES

Phase	Start		End	
	Quarter	Calendar Year	Quarter	Calendar Year
Planning/Conceptual Engineering (PLAN)				
Environmental Studies (PA&ED)				
Right of Way				
Design Engineering (PS&E)	Apr-May-Jun	2023	Oct-Nov-Dec	2023
Advertise Construction				
Start Construction (e.g. Award Contract)	Oct-Nov-Dec	2023		
Operations (OP)				
Open for Use			Jan-Feb-Mar	2024
Project Completion (means last eligible expenditure)			Apr-May-Jun	2024

## SCHEDULE DETAILS

35% Design Spring 2023  
 Community Outreach Spring 2023  
 Legislation Fall 2023  
 100% Design Fall 2023  
 Construction Winter 2023  
 Open for Use Winter/Spring 2024

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## FUNDING PLAN - FOR CURRENT REQUEST

Fund Source	Planned	Programmed	Allocated	Project Total
EP-140: Pedestrian Circulation/Safety	\$277,300	\$0	\$0	\$277,300
Prop B	\$12,700	\$0	\$0	\$12,700
<b>Phases In Current Request Total:</b>	<b>\$290,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$290,000</b>

## COST SUMMARY

Phase	Total Cost	PROP K - Current Request	Source of Cost Estimate
Planning/Conceptual Engineering	\$0		
Environmental Studies	\$0		
Right of Way	\$0		
Design Engineering	\$100,000	\$87,300	Based on prior work
Construction	\$190,000	\$190,000	Based on prior work
Operations	\$0		
<b>Total:</b>	<b>\$290,000</b>	<b>\$87,300</b>	<b>\$190,000</b>

<b>% Complete of Design:</b>	10.0%
<b>As of Date:</b>	02/09/2023
<b>Expected Useful Life:</b>	30 Years

## PROPOSED REIMBURSEMENT SCHEDULE FOR CURRENT REQUEST

Fund Source	Phase	FY2022/23	FY2023/24	Fund Source Total			
PROP K	Design Engineering	\$40,000	\$47,300	\$0	\$0	\$0	\$87,300
PROP K	Construction	\$190,000	\$0	\$0	\$0	\$0	\$190,000
<b>Total:</b>		<b>\$230,000</b>	<b>\$47,300</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$277,300</b>

# San Francisco County Transportation Authority

## Prop K/Prop AA Allocation Request Form

### MAJOR LINE ITEM BUDGET

SUMMARY BY MAJOR LINE ITEM - DESIGN		
Budget Line Item	Totals	% of phase
1. SSD Labor	\$ 65,000	
2. Public Outreach	\$ 15,000	
3. Data Collection and Eval	\$ 15,000	
4. Contingency	\$ 5,000	5%
<b>TOTAL PHASE</b>	<b>\$ 100,000</b>	

TOTAL LABOR COST BY AGENCY	
<b>SFMTA</b>	\$ 100,000
<b>SFPW</b>	\$ -
<b>TOTAL</b>	<b>\$ 100,000</b>

# San Francisco County Transportation Authority

## Prop K/Prop AA Allocation Request Form

### MAJOR LINE ITEM BUDGET

SUMMARY BY MAJOR LINE ITEM (BY AGENCY LABOR BY TASK)			
Budget Line Item	Totals	SFMTA	Contractor
1. Construction			
Task 1: SFMTA Shop Labor	\$ 170,000	\$ 170,000	\$ -
Task 2: SFMTA Shop Materials	\$ 10,000	\$ 10,000	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	
3. Construction Management/Support	\$ -	\$ -	
4. Other Direct Costs *	\$ -	\$ -	
5. Contingency	\$ 10,000.00	\$ 10,000	
<b>TOTAL CONSTRUCTION PHASE</b>	<b>\$ 190,000</b>	<b>\$ 190,000</b>	<b>\$ -</b>

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## SFCTA RECOMMENDATION

<b>Resolution Number:</b>		<b>Resolution Date:</b>	
<b>Total PROP K Requested:</b>	\$277,300	<b>Total PROP K Recommended</b>	\$277,300

<b>SGA Project Number:</b>		<b>Name:</b>	Next Generation Sanchez Slow Street [NTIP Capital]
<b>Sponsor:</b>	San Francisco Municipal Transportation Agency	<b>Expiration Date:</b>	06/30/2024
<b>Phase:</b>	Design Engineering	<b>Fundshare:</b>	87.3%

### Cash Flow Distribution Schedule by Fiscal Year

Fund Source	FY2022/23	FY2023/24	Total
PROP K EP-140	\$29,100	\$58,200	\$87,300

### Deliverables

1. Quarterly progress reports shall include % complete of the funded phase, work performed in the prior quarter, work anticipated to be performed in the upcoming quarter, and any issues that may impact schedule, in addition to all other requirements described in the Standard Grant Agreement.
2. With the first quarterly progress report, Sponsor shall provide 2-3 photos of existing conditions.
3. Upon completion, Sponsor shall provide evidence of completion of 100% design (e.g., copy of certifications page, copy of workorder, internal design completion documentation, or similar).

### Notes

1. Progress reports will be shared with the Commissioner of the relevant supervisorial district.

<b>SGA Project Number:</b>		<b>Name:</b>	Next Generation Sanchez Slow Street [NTIP Capital]
<b>Sponsor:</b>	San Francisco Municipal Transportation Agency	<b>Expiration Date:</b>	03/31/2025
<b>Phase:</b>	Construction	<b>Fundshare:</b>	100.0%

### Cash Flow Distribution Schedule by Fiscal Year

Fund Source	FY2023/24	Total
PROP K EP-140	\$190,000	\$190,000

<b>Deliverables</b>
1. Quarterly progress reports (QPRs) shall include % complete to date, photos of work being performed, improvements completed to date, upcoming project milestones (e.g. ground-breaking, ribbon-cutting), and delivery updates including work performed in the prior quarter, work anticipated to be performed in the upcoming quarter, and any issues that may impact delivery, in addition to all other requirements described in the Standard Grant Agreement.
2. With the first quarterly report following initiation of fieldwork Sponsor shall provide a photo documenting compliance with the Prop K attribution requirements as described in the SGA; and with throughout construction and upon completion of the project Sponsor shall provide 2-3 photos of underway and completed work.
<b>Special Conditions</b>
1. The \$190,000 set aside for construction may be released by the Transportation Authority Board following completion of design, SFMTA Board adoption of the project, and submittal of an Allocation Request Form detailing the proposed scope, schedule, cost, and funding of the proposed recommendations to be implemented with Prop K funds.
<b>Notes</b>
1. Progress reports will be shared with the Commissioner of the relevant supervisorial district for this NTIP project.

Metric	PROP K	TNC TAX	PROP AA
Actual Leveraging - Current Request	4.38%	No TNC TAX	No PROP AA
Actual Leveraging - This Project	4.38%	No TNC TAX	No PROP AA



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## EXPENDITURE PLAN SUMMARY

<b>Current PROP K Request:</b>	\$277,300
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1) The requested sales tax and/or vehicle registration fee revenues will be used to supplement and under no circumstance replace existing local revenues used for transportation purposes.

Initials of sponsor staff member verifying the above statement:

MJ

## CONTACT INFORMATION

	Project Manager	Grants Manager
<b>Name:</b>	Shannon Hake	Joel C Goldberg
<b>Title:</b>	Team Leader/Project Manager	Grants Procurement Manager
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